



EQUINE FITTERS  
COUNCIL



EQUINE FITTERS  
DIRECTORY

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## CONTINUED PROFESSIONAL DEVELOPMENT

Listed Equine Fitters must commit to complete a minimum of 12 hours of continued professional development (CPD) per year and maintain an accurate and reflective record of CPD activities.

Listed Equine Fitters must submit a full and accurate CPD record when asked during an annual and random CPD audit not less than 5% of Listed Equine Fitters.

## CONTINUING PROFESSIONAL DEVELOPMENT (CPD) GUIDANCE

### **MAINTAIN A RECORD OF YOUR CPD ACTIVITIES.**

You should be able to provide supporting evidence for your activities if requested. Your continuous, up-to-date, accurate, and reflective record of your CPD activities should include the following information:

- The title of the activity
- The date of the activity
- The provider of the activity
- The learning outcomes of the activity
- How the activity has benefited your practice (see below)
- How the activity has benefited the users of your work (see below)

### **ENSURE CPD ACTIVITIES ARE RELEVANT TO YOUR CURRENT OR FUTURE PRACTICE.**

CPD can be undertaken in a number of ways, and it is the responsibility of the professional (with their employer where appropriate) to pursue a programme that delivers an effective mix of content and learning methods. Consider the five key CPD categories:



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**Work-based learning:** This could include shadowing colleagues, taking on new responsibilities, or attending training courses.

**Professional activity:** This could include mentoring others, being involved in a professional body, or networking with other professionals.

**Formal/educational:** This could include attending courses, conferences, or writing articles.

**Self-directed learning:** This could include reading and reviewing books, articles, or blogs, or taking online courses.

**Other:** This could include volunteering, attending professional or business skills workshops, or taking part in research.

### **REFLECT ON HOW YOUR CPD ACTIVITIES HAVE BENEFITED THE QUALITY OF YOUR WORK.**

It is important to note that CPD is not just about attending courses or gaining qualifications but also about reflecting on your learning and applying it to your work. Reflective practice will help you to establish critical thinking skills and become a more effective learner. You can ask yourself:

- How has my CPD helped me to improve my skills and knowledge?
- How has my CPD helped me to become more effective or confident in my work?
- How has my CPD helped me to provide a better service to my clients?
- What are my short and long term goals? Has my CPD revealed any knowledge or skill gaps? How can these gaps most effectively be addressed?

### **REFLECT ON HOW YOUR CPD ACTIVITIES HAVE BENEFITED THE USERS OF YOUR WORK.**

Have you received positive feedback from your clients, students, or fellow equine professionals? You may reflect on the following questions:

- How has my CPD helped me to meet the needs of my clients?
- How has my CPD helped me to improve the quality of my work?
- How has my CPD helped me to build relationships with my clients, colleagues, suppliers, fellow equine fitters and other equine professionals?
- How can I improve further, and what activities would help me achieve this?