

Functional Map: Equine Fitter

Industry Key Purpose: To promote and maintain the correct fitting of Saddlery and Lorinery to ensure high standards of equine welfare

Key area:	Key function:	Function:	Unit:	# OS:	Owner:	
1 Business Management	Business strategy, policy & planning	Manage business planning	Plan the direction of your business	1.1 INSB004	Skills CFA	1
		Comply with legislation, regulation & other requirements	Keep up to date with current legislation affecting your business	1.2 CFALG2	Skills CFA	2
	Finance	Maintain financial systems & records	Maintain financial records for your business	1.3 INSB033	Skills CFA	3
		Information & communication	Maintain and store information	Maintain and store records within the workplace	1.4 LANC55	Lantra
2 Maintain health, safety, security & the environment	Health, safety & security	Maintain health, safety & security	Monitor and maintain health, safety & security when working with horses	2.1 LANC569	Lantra	5
	Hygiene and bio-security	Maintain hygiene and bio-security	Plan, manage, evaluate hygiene & biosecurity when working with horses	2.2 LANAnC52	Lantra	6
	Environmental good practise & sustainability	Promote environmental good practice	Identify and review the impact of activities on the environment	2.3 LANEM26	Lantra	7
3 Manage personal skills & development	Personal development	Improve your own skills & knowledge	Develop your knowledge, skills, and competence to meet the requirements of your work	3.1 INSM002	Skills CFA	8
4 Communicating with Clients & Paraprofessionals	Educating the client	Educate clients to monitor & maintain fit of saddlery and bits	Coach client to monitor and maintain safe and correct fit of saddlery & bits	4.1 EFCC01	EFCWG	9
		Recommend a fitting approach and discuss parameters of change	Discuss fitting approach and likely outcomes, and make referrals	4.2 EFCC02	EFCWG	10
	Working relationships	Establish effective para-professionals relationships	Develop and maintain your professional connections	4.3 INSM003	Skills CFA	11
		Maintain productive working relationships	Establish and maintain working relationships with others	4.4 LANC54	Lantra	12
5 Provide Goods & Services	Customer service	Maintain effective customer relations	Manage appointments and deliver customer service	5.1 EFCGS01	EFCWG	13
		Constructively deal with client complaints	Monitor and solve customer service problems	5.2 INSCS026	Skills CFA	14
		Manage fees, prices and terms of business	Set and communicate fees, prices, and terms of business	5.3 EFCGS02	EFCWG	15
	Stock management	Select and manage stock and tools	Maintain appropriate stock, tools and supplier relationships	5.4 EFCGS03	EFCWG	16
6 Equine handling & welfare	Equine handling	Safe working with equidae	Handle & control horses	6.1 LANEHC2	Lantra	17
	Comply with regulations and legislation	Ensure equine welfare by working within official guidance	Work within professional, legislative and regulatory requirements for animal health and welfare	6.2 LANC568	Lantra	18
7 Maintain and work safely with equipment	Safely maintain, repair and handle equipment	Ensuring safe and effective repair of saddlery	Perform maintenance, repair, or adjustment to saddlery items	7.1 EFCE01	EFCWG	19
		Safely assist in moving heavy equipment	Assist with manually manoeuvring equine drawn vehicles	7.2 LANEq243	Lantra	0
8 Provide technical services	Collect, evaluate and communicate information	Obtain, record and evaluate information on the equid	Obtain and record equine history, templates, and other objective data	8.1 EFCTS01	EFCWG	21
			Evaluate conformation and gait, and carry out basic soft-tissue assessment	8.2 EFCTS02	EFCWG	22
		Obtain, record and evaluate information on the client	Obtain and record client history and assess requirements	8.3 EFCTS03	EFCWG	23
	Assess saddlery and bits	Assess saddlery, lorinery and equipment for faults and suitability	Assess saddlery, lorinery and other equipment for faults & suitability	8.4 EFCTS04	EFCWG	24
	Select and fit equine equipment	Select and fit saddlery, lorinery, and equipment, considering future requirements	Select and fit the saddle, bit, bridle, harness, and/or other equipment	8.5 EFCTS05	EFCWG	25